

ASHTEAD VILLAGE CLUB

REPORT OF THE MANAGEMENT COMMITTEE

FOR THE YEAR ENDED 31 DECEMBER 2010

The Management Committee submits their report and the audited financial statements for the year ended 31 December 2010.

Principal Activities

The objects of the Club are to afford to its members the means of social intercourse, mutual helpfulness, mental and moral improvement and rational recreation.

Review of Results

If you deduct a one-off VAT refund of £28,833 from our surplus of £23,654 we made a real loss of £5,179. Although it has been another difficult trading year for the club, the bar income only decreased by 4.6%. Continuing falls in club membership however have caused another reduction in subscription income and the gaming machine income showed a significant drop of 19.5%. However expenditure decreased by 11.3% largely due the redecoration costs incurred in 2009. To cut salary costs, committee members worked behind the bar during the staff early evening break. New suppliers and negotiations with existing suppliers have reduced the cost for refuse collection and electricity.

Responsibilities of the Members of the Management Committee

The committee are required to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Club and of the surplus or deficit for the period. In preparing the financial statements, the Committee are required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Club will continue in operation.

The Committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Club and to enable them to ensure that the financial statements give a true and fair view and comply with the relevant legislation and Statutory Instruments. They are also responsible for safeguarding the assets of the Club and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above statement should be read in conjunction with the statement of auditors' responsibilities set out in the auditors' report.

Bill Adams
Secretary

Date: 12 April 2011

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE ASHTEAD VILLAGE CLUB

We have audited the financial statements of Ashtead Village Club for the year ended 31 December 2010 which comprise the Profit and Loss Account, Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

We are also required to report on the Report of the Management Committee for the year ended 31 December 2010.

This report is made solely to the members, as a body, in accordance with Section 73 of the Friendly Societies Act 1992. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Club and the Club's members as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF COMMITTEE OF MANAGEMENT AND AUDITORS

As explained more fully in the statement of the Committee of Management's responsibilities set out on page 6 the Committee of Management is responsible for preparation of the accounts and for being satisfied that they give a true and fair view. Our responsibility is to audit the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE ACCOUNTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the district's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements.

OPINION ON ACCOUNTS

In our opinion the accounts:

- give a true and fair view of the state of the Clubs affairs as at 31 December 2010 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Friendly Societies Act 1992 and the regulations made under it.

OPINION ON OTHER MATTERS

In our opinion the information given in the Report of the Committee of Management for the financial year for which the accounts are prepared is consistent with the accounts.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Friendly Societies Act 1992 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of Committee of Management's remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

4 High Street
Brasted
Kent
TN16 IJA

Christopher Cook BA ACA (Senior Statutory Auditor)
For and on behalf of
Brown & Co Audit Ltd
Statutory Auditors

Date: 12 April 2011

ASHTEAD VILLAGE CLUB

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2010

| | 2010 | | 2009 | |
|---------------------------------------|----------------|-----------------|----------------|-------------------|
| <i>BAR SALES</i> | 202,198 | | 211,837 | |
| PURCHASES (adjusted for stock) | <u>98,781</u> | | <u>102,771</u> | |
| <i>GROSS PROFIT ON BAR SALES</i> | 51.15% | 103,417 | 51.49% | 109,066 |
| <i>OTHER INCOME</i> | | | | |
| Subscriptions | 6,574 | | 7,330 | |
| Gaming machines | 57,445 | | 35,552 | |
| Snooker and pool | 6,396 | | 3,224 | |
| Bank interest | 4 | | 5 | |
| Nett Miscellaneous income | <u>2,345</u> | 72,764 | <u>1,365</u> | 47,476 |
| | | <u>176,181</u> | | <u>156,542</u> |
| <i>EXPENSES</i> | | | | |
| Wages and employers costs | 77,151 | | 82,571 | |
| Honorariums | 3,750 | | 2,500 | |
| Rates and insurance | 6,715 | | 8,238 | |
| Light and heat | 6,706 | | 8,953 | |
| Repairs and maintenance of premises | 4,961 | | 12,333 | |
| Repairs to furniture and fittings | 1,622 | | 2,258 | |
| Entertainments | 17,560 | | 17,578 | |
| Games | 1,316 | | 1,716 | |
| Gaming machines | 17,382 | | 20,675 | |
| Printing and stationery | 412 | | 249 | |
| Postage and telephone | 813 | | 831 | |
| Stocktaking charges | 1,730 | | 1,640 | |
| Sundry expenses | 2,672 | | 2,802 | |
| Bank charges | 597 | | 608 | |
| Bank interest | 4 | | 0 | |
| Audit fee | 1,580 | | 1,000 | |
| Depreciation - Furniture and fittings | 5,464 | | 6,066 | |
| Depreciation - Freehold property | 2,092 | | 2,093 | |
| Loss on sale of assets | <u>0</u> | 152,527 | <u>446</u> | 172,557 |
| Excess income over expenditure | | <u>£ 23,654</u> | | <u>£ (16,015)</u> |

All the amounts above are in respect of continuing operation.

ASHTEAD VILLAGE CLUB

BALANCE SHEET AS AT 31 DECEMBER 2010

| | Note | 2010 | | 2009 |
|---|------|------------------|--------|------------------|
| <i>FIXED ASSETS</i> | | | | |
| Freehold land and buildings | 2 | 209,273 | | 209,273 |
| less Accumulated depreciation | | <u>36,905</u> | | <u>34,813</u> |
| | | <u>172,368</u> | | <u>174,460</u> |
| | | | | |
| Furniture and fittings | 2 | 174,553 | | 174,514 |
| less Accumulated depreciation | | <u>125,380</u> | 49,173 | <u>119,916</u> |
| | | <u>221,541</u> | | <u>229,058</u> |
| <i>CURRENT ASSETS</i> | | | | |
| Stock at cost | 3 | 10,141 | | 11,285 |
| Debtors and prepayments | 4 | 35,277 | | 7,798 |
| Bank and cash balances | | <u>9,556</u> | | <u>11,275</u> |
| | | 54,974 | | 30,358 |
| <i>CURRENT LIABILITIES</i> | | | | |
| Creditors and accruals | 5 | <u>23,766</u> | 31,208 | <u>30,321</u> |
| | | £ <u>252,749</u> | | £ <u>229,095</u> |
| <i>SURPLUS ACCOUNT</i> | | | | |
| As at 31 December 2009 | | 218,485 | | 234,500 |
| Excess income over expenditure | | <u>23,654</u> | | <u>(16,015)</u> |
| Total on surplus account | | 242,139 | | 218,485 |
| Reserve for surplus on revaluation of buildings | | 10,610 | | 10,610 |
| | | <u>£ 252,749</u> | | <u>£ 229,095</u> |

Paul Scoble

Chairman

Robert Gibb

Committee member

Andy Cunningham

Committee member

ASHTEAD VILLAGE CLUB

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2010

1. ACCOUNTING POLICIES

The principal accounting policies of the Club have remained unchanged from the previous year and are set out below

1.1 Accounting Convention

The financial statements have been prepared in accordance with applicable Accounting Standards and under the Historical Cost Convention as modified by the revaluation of certain assets.

1.2 Depreciation

Depreciation is charged on the following bases to reduce the cost of the Club's tangible fixed assets to their net realisable values over their estimated useful lives at the following rates:-

| | | |
|------------------------|---|-----------------------|
| Freehold Property | - | 1% on cost |
| Furniture and fittings | - | 10% on net book value |

1.3 Stocks

Stocks are stated at the lower of cost and net realisable value.

1.4 Turnover

Turnover is the total amount receivable by the Club for goods supplied and services provided.

2. FIXED ASSETS

| <u>VALUATION/COST</u> | <u>Freehold</u> <u>Property</u> | <u>Furniture</u> <u>& fittings</u> | <u>Total</u> |
|-----------------------|------------------------------------|---|-----------------|
| At 1st January 2010 | 209,273 | 174,514 | 383,787 |
| Additions | 0 | 39 | 39 |
| Disposals | <u>0</u> | <u>0</u> | <u>0</u> |
| At 31st December 2010 | <u>£209,273</u> | <u>£174,553</u> | <u>£383,826</u> |

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2010**

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2. FIXED ASSETS - continued

| <u>DEPRECIATION</u> | <u>Freehold Property</u> | <u>Furniture & fittings</u> | <u>Total</u> |
|---------------------------|------------------------------|-------------------------------------|-----------------|
| At 1st January 2010 | 34,813 | 119,916 | 154,729 |
| Charge for the year | 2,092 | 5,464 | 7,556 |
| Released | <u>0</u> | <u>0</u> | <u>0</u> |
| At 31st December 2010 | <u>£36,905</u> | <u>£125,380</u> | <u>£162,285</u> |
| <u>NET BOOK VALUE</u> | | | |
| At 31st December 2009 | <u>£174,460</u> | <u>£54,598</u> | <u>£229,058</u> |
| At 31st December 2010 | <u>£172,368</u> | <u>£49,173</u> | <u>£221,541</u> |

The amount of £39,273 shown under Freehold Property represents additions at cost from 1st January 1988.

If the freehold property had not been revalued then the property would have been included in the accounts at 31st December as follows:-

| | <u>2010</u> | <u>2009</u> |
|--------------------------|-----------------|-----------------|
| Historical cost | <u>£198,663</u> | <u>£198,663</u> |
| Accumulated depreciation | <u>£36,661</u> | <u>£34,674</u> |

The freehold property was revalued on 31st December 1987 at £170,000 by Messrs. Osenton Lamden & Co of The Crescent, Leatherhead, Surrey. It was revalued again on 29th July 1998 by Edward Symmons Hotel & Leisure, 11/14 Grafton Street, Mayfair, London for the Cooperative bank plc at £185,000.

3. STOCK

| | <u>2010</u> | <u>2009</u> |
|-------------------------------------|----------------|----------------|
| <i>The Club's stock comprised:-</i> | | |
| Bar stock | £9,206 | £9,937 |
| Key fobs and membership cards | <u>£935</u> | <u>£1,348</u> |
| | <u>£10,141</u> | <u>£11,285</u> |

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2010**

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| 4. DEBTORS | <u>2010</u> | <u>2009</u> |
|---------------------------------|----------------|--------------|
| Sundry debtors | 47 | 229 |
| Social security and other taxes | 27,538 | 0 |
| Prepayments | <u>7,692</u> | <u>7,569</u> |
| | <u>£35,277</u> | <u>7,798</u> |

All amounts included above are considered receivable within one year of the balance sheet date.

| 5. CREDITORS | <u>2010</u> | <u>2009</u> |
|--|----------------|----------------|
| <i>Amounts falling due within one year</i> | | |
| Trade creditors | 18,950 | 22,857 |
| Social Security and other taxes | 2,254 | 6,890 |
| Accruals | <u>2,562</u> | <u>574</u> |
| | <u>£23,766</u> | <u>£30,321</u> |

6. CONTINGENT LIABILITIES

The Club had no contingent liabilities as at the end of the year.

7. CAPITAL COMMITMENTS

There had no capital commitments as at the end of the year.

8. RELATED PARTY TRANSACTIONS

In the year under review, the following committee members carried out services for the club:-

| | |
|-------------------|--------------|
| Leslie Benjamin | £868.00 Nett |
| Andrew Cunningham | £368 Ex VAT |